

**§ 838.122 State courts' responsibilities.**

State courts are responsible for—

- (a) Providing due process to the employee or retiree;
- (b) Issuing clear, specific, and express instructions consistent with the statutory provisions authorizing OPM to provide benefits to former spouses or child abuse creditors and the requirements of this part for awarding such benefits;
- (c) Using the terminology defined in this part only when it intends to use the meaning given to that terminology by this part;
- (d) Determining when court orders are invalid; and
- (e) Settling all disputes between the employee or retiree and the former spouse or child abuse creditor.

[57 FR 33574, July 29, 1992, as amended at 59 FR 66638, Dec. 28, 1994]

**§ 838.123 Claimants' responsibilities.**

Claimants are responsible for—

- (a) Filing a certified copy of court orders and all other required supporting information with OPM;
- (b) Keeping OPM advised of their current mailing addresses;
- (c) Notifying OPM of any changes in circumstances that could affect their entitlement to benefits; and
- (d) Submitting all disputes with employees or retirees to the appropriate State court for resolution.

**§ 838.124 Employees' and retirees' responsibilities.**

Employees and retirees are responsible for—

- (a) Raising any objections to the validity of a court order in the appropriate State court; and
- (b) Submitting all disputes with former spouses to the appropriate State court for resolution.

PROCEDURES APPLICABLE TO ALL COURT  
ORDERS

**§ 838.131 Computation of time.**

(a) The rules applicable for computation of time under §§ 831.107 and 841.109 of this chapter apply to this part.

(b)(1) Appendix A of this subpart lists the proper addresses for submitting court orders affecting CSRS and FERS benefits.

(2) A former spouse or child abuse creditor should submit the documentation required by this part to the address provided in appendix A of this subpart. The component of OPM responsible for processing court orders will note the date of receipt on court orders that it receives.

(3) If a court order is delivered to OPM at an address other than the address in appendix A of this subpart, the recipient will forward the court order to the component of OPM responsible for processing court orders. However, OPM is not considered to have received the court order until the court order is received in the component of OPM responsible for processing orders.

[57 FR 33574, July 29, 1992, as amended at 59 FR 66638, Dec. 28, 1994]

**§ 838.132 Payment schedules.**

(a) Under CSRS and FERS, employee annuities and survivor annuities are payable on the first business day of the month following the month in which the benefit accrues.

(b) In honoring and complying with a court order, OPM will not disrupt the payment schedule described in paragraph (a) of this section, despite any provision in the court order directing a different schedule of accrual or payment of amounts due the former spouse or child abuse creditor.

[57 FR 33574, July 29, 1992, as amended at 59 FR 66638, Dec. 28, 1994]

**§ 838.133 Minimum awards.**

Payments under this part will not be less than one dollar per month. Any court order that awards a former spouse a portion of an employee annuity or a former spouse survivor annuity in an amount of less than one dollar per month will be treated as an award of an annuity equal to one dollar per month.

**§ 838.134 Receipt of multiple court orders.**

(a) Except as provided in paragraph (c) of this section, for court orders affecting employee annuities or awarding former spouse survivor annuities, in the event that OPM receives two or more court orders acceptable for processing—